

July 30, 2005

EPA is seeking nominations of projects and programs that have achieved *measurable* results in the areas of reduced waste generation and environmental releases, while conserving our natural resources. As I'm sure you are aware, this is the preferred approach to environmental protection and management. Applications may be submitted by all eligible parties that have conducted successful, *measurable* pollution prevention projects.

We believe you share these goals, and would like to extend this invitation to participate for the 2005 year. You may also forward this invitation to any business or industry you believe would qualify for participation. We invite you to review these frequently asked questions and contact Jennifer Anderson with any questions of your own at **(913) 551-7644** or toll-free **1(880) 223-0425**.

Who is eligible?

- These are non-monetary awards, and any business or industry facility in Missouri, Kansas, Nebraska, or Iowa may participate.
- Government and not-for-profit agencies, as well as community organizations may submit a project only if done in partnership with a business or industry.

Who is not eligible?

- Entities that have been the subject of civil or criminal environmental enforcement actions, which may or may not have included the assessment of monetary penalties, are ineligible for a period of one year following the resolution of the action.
- Projects conducted as a settlement condition in a consent order with an environmental regulating agency, such as EPA, are not eligible projects. Projects funded by EPA through any mechanism, including grants, contracts, or cooperative agreements are also ineligible projects.

What kinds of projects are eligible?

Pollution Prevention means "source reduction", as defined under the Pollution Prevention Act, as well as other practices that reduce or eliminate the creation of pollutants through:

- Increased efficiency in the use of raw materials, energy, water, or other resources.
- Protection of natural resources through conservation.
- Reduction of the amount of any hazardous substance, pollutant, or contaminant entering any waste stream or otherwise released into the environment (incl. fugitive emissions) prior to recycling, treatment, or disposal.
- Modifications of equipment or technology, as well as process or procedure.
- Reformulation or redesign of products, including substitution of raw materials used.
- Improvements in housekeeping, maintenance, training, or inventory control.

Wherever possible, your project or program should incorporate these Pollution Prevention goals.

What are the project and activity categories? Please indicate *one* of these five categories on your application:

- **General Pollution Prevention:** Projects or activities that emphasize source reduction of chemicals, substitution of hazardous chemicals with safer alternatives, and/or water conservation.
- **Energy Efficient and Renewable or Alternative Energy Sources:** Projects or activities that focus on energy efficiency and/or renewable energy sources. These might include development, purchasing, or use of materials that serve as an alternative fuel source.
- **Community Pollution Prevention:** Projects or activities that address environmental concerns from a community benefit perspective. Projects in this category may also use the Pollution Prevention philosophy in a Brownfield or urban redevelopment project.
- **Use of Environmentally Preferable Products and Services:** These projects involve the developing and

marketing of products and services that focus on meeting the Pollution Prevention goals.

- **Pollution Prevention for Environmental Justice:** These are projects or activities that have directly impacted and benefited low income or minority communities. These must be done in partnership with a business or industry.

How are projects evaluated? All projects will be evaluated based on the following criteria:

- Use of the Pollution Prevention philosophy as the primary project focus. Please refer to *Pollution Prevention Goals* on page one.
- Quantitative measurement of the project results and benefits in terms of **pollution prevented**. This includes verifiable measurements of (a)Reduced air emissions, (b)Wastewater discharged, (c)Solid or hazardous waste reduced or diverted from waste stream for re-use, (d)Reduced energy use, (e)Water use reduction, and (f)Reductions in operating costs.
- Trends: The level of environmental improvement and benefit this year versus previous years as a direct result of your project.
- Degree of innovation used in approaches, techniques, and/or technologies implemented.
- Implementation of partnerships with another organization or community.
- Ability of project or program to serve as an example for Pollution Prevention efforts elsewhere.
- Commitment of your organization, and employee involvement in internal Pollution Prevention programs and activities, such as participation in EPA programs identified on our website.
- Volunteer programs: www.epa.gov/region07/p2/volprog.
- P2 Awards invitation and application: www.epa.gov/region7/p2/awards.htm. Click on: “pollution prevention environmental excellence awards nomination form”.

In addition to the application, please attach a detailed description of your project, addressing the criteria immediately above, along with a brief summary describing the process for deriving the results numbers.

The deadline for submitting applications for awards is **November 30, 2005**. To be eligible, your completed application ***must be received by EPA Region 7 on or before that date.*** Please send ***regular mail or FAX*** to:

**Environmental Protection Agency, Region 7
Solid Waste & Pollution Prevention Branch
901 North 5th Street
Kansas City, KS 66101
Attn: Jennifer Anderson**

FAX: 913 551-7521

To contact Jennifer: Phone: (913) 551-7644 / toll-free 1(800) 223-0425 / Anderson.jennifer@epa.gov

Alternate contact: Bruce Canova: Phone: (913) 551-7914 / canova.bruce@epa.gov

Thanks and Good Luck !

REGION 7
POLLUTION PREVENTION AWARDS PROGRAM APPLICATION

Instructions: Please complete the following form filling in all blanks. If you do not have information for an item, enter N/A. Please print or type.

COMPANY INFORMATION

Company Name: _____

Facility Address: Street: _____ City/Town: _____ State: _____ Zip: _____

Mailing Address (If different): _____ Zip: _____

Name & Address of Parent Company (If applicable): _____

Please briefly describe your business or organization: _____

Size of Business or Organization (Please check one): ☐ Less than 100 emp. ☐ 100 - 1,000 emp. ☐ More than 1,000 emp.

PROJECT INFORMATION

Project Title: _____

Project Dates: Start ____/____/____ Completion ____/____/____ Check if Ongoing ☐

Project Category (Please check one):

☐ General Pollution Prevention ☐ Use of Environmentally Preferable Products and Services

☐ Energy Efficiency and Renewable or Alternative Energy Sources ☐ Pollution Prevention for Environmental Justice

☐ Community Pollution Prevention

Project Conducted By (Please check one):

☐ Business or Industry (Eligible for P2 Award Program)

☐ Government (*Not eligible for P2 Award Program unless project was accomplished in partnership with a business or industry)

*Name of Business or Industry Partner: _____

☐ Not-for-Profit Organization (*Not eligible for P2 Award Program unless project was accomplished in partnership with a business or industry)

*Name of Business or Industry Partner: _____

Primary project contact: _____ Title: _____

Phone: () _____ Fax: _____ E-Mail: _____

Secondary project contact: _____ Title: _____

Phone: () _____ Fax: _____ E-Mail: _____

Other individuals (please include titles) who are responsible for the success of your project: _____

Person submitting this application (please print): Name: _____

Signature: _____ **Title:** _____